

## Campus Sustainability Fund Committee Meeting Minutes

April 20, 2015 - 4:30 to 5:30 PM - *HUB 307*

Attendees
<b>CSF Committee:</b> Graham Golbuff, An Huynh, Kayla Schick, Carolyn Hartman, Natalie Gray, Connor Birkeland
<b>Absent:</b> Colin Butler, Erin Sofinowski
<b>Guests:</b> Claudia Frere, Lindsay Cameron

Agenda		
Time	Item	Presenter
2 min	Approve 4/13/15 Minutes Approve 4/20/15 Agenda	Committee
10 min	Review of Visiting Scholar Lecture Small Project Proposal	Committee
15 min	Discuss <a href="#">Lights on Scope Revision</a>	Committee
30 min	Review <a href="#">Bylaws</a> and Suggested Language	Committee
2 min	Reminders, Wrap up, and Adjourn <ul style="list-style-type: none"><li>• Schedule Subcommittee Meetings</li><li>• Respond to <a href="#">CSF Social Poll</a></li><li>• Sign up for <a href="#">Earth Day Tabling</a></li></ul>	Kayla

**Meeting Summary:** The CSF's meeting on April 20<sup>th</sup> was spent reviewing bylaws, discussing a pending project, and reviewing a project update.

– COMMENCE MEETING –

**Motion:** Approve 4/13/15 Minutes – APPROVED

**Motion:** Approve 4/20/15 Agenda – APPROVED

*Review of Visiting Scholar Lecture Small Project Proposal – Committee*

- Happy to look at another proposal that doesn't include food!
- University policies: we cannot fund food!

**Motion:** Deny funding with comments on limitations and encouragement to re-apply for alternative funds.

*Discuss [Lights on Scope Revision](#) – Committee*

- Popcorn-style discussion regarding new letter of intent.

**Motion:** Approve proposal w/stipulations to become better “shovel ready” in two weeks' time (include line items and names)– APPROVED (3 in favor, 1 opp., 1 abst.)

*Review [Bylaws](#) and Suggested Language – Committee*

- Organization of Budget and Project Selection Sections
- Contingency Fund
- Large Projects
- Actionable Components
- Accountability of Projects
- Records and Reports
- Annual Evaluations
- Annual Funding

Simple bylaw review all wrapped up!

*Reminders, Wrap up, and Adjourn – Kayla*

- Schedule Subcommittee Meetings
- Respond to [CSF Social Poll](#)
- Sign up for [Earth Day Tabling](#)
- Presentations start next week!

**Motion:** Adjourn Meeting – APPROVED

– MEETING ADJOURNED –