**Campus Sustainability Fund**

**Committee Meeting Agenda**

**November 10, 2016 – 2:30-3:30 PM, LOCATION: Gerberding B-26**

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| **Attendees** |
| **CSF Committee:** Maika, Sie-ce, Naveen, Ian |
| **Absent:** Lauren, Molly, Amira,  |
| **Guests:** Kyle, Veronica, Jan, Claudia |

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| **Agenda** |  |  |
| **Time** | **Item** | **Presenter** |
| 2 min | Approve 11/3/16 Minutes and 11/10/16 Agenda | Committee |
| 3 min | Review Robert’s Rules of Order | Sierramatice |
| 10 min | Project advising and approval considerations | Jan/Kyle |
| 10 min | Presentation on Climate Action Plan - UW Sustainability | Claudia |
| 10 min | Revisit chair nomination (vote if necessary per bylaws) | Committee |
| 15 min | Project Criteria Inquiry Session | Maika/Veronica/ Kyle |
| 5 min | Project Adoption Discussion | Kyle  |
| 5 min | Questions, Comments, Discuss Items for Next Week | Kyle |

**Motion:** approve 11/3/16 Minutes- Approved

**Motion:** approve 11/10/16 Agenda - Approved

Roberts Rules

* Tabling
* Approval
* Seconding
* Discussion (after a Second)
* Postpone indefinitely

Project Advising and Approval Considerations

* Changing the physical campus
* Small projects
	+ Events
	+ Awareness
	+ Can be physical things
* Projects + Large Projects
	+ Physical Infrastructure changes
	+ Multi step process
	+ At least 2 phases
		- Part 1 small % of money for feasibility study
		- Getting approval
		- Solidifying plan
	+ If someone only applies for feasibility study also have them include an estimate of the full project’s cost.
	+ $90,000 has to go through the capital projects (try to avoid)
		- Increases Cost and Time
* Indicators of Success
	+ Recommends that projects over $50,000 do a feasibility study, especially if they are making a physical change to the campus.
	+ Unambiguous on how they will spend money
	+ Clear on CSF spending guideline
	+ Reached out to others on campus
	+ Is the use of the project in question
		- How will it benefit students and campus

Climate Action Plan

* Carbon Neutral by 2050
* We will strive to be good stewards of our resources.
* Policy Barriers
* Resilience
* Costs

Revisit chair Nominations

* Assistant Vice-Chair (Notes for the last 5 minutes)

**Motion:** Table discussion to next meeting - Approved

Project Criteria

* Environmental Impact
	+ Measureable
* Student Leadership & Involvement
	+ Preference to student led
* Education, Outreach
* Feasibility
	+ Got to have a plan
	+ Maintenance
* Faculty Advisor?
	+ Guidance
* Loan or Matching funds as alternate
* Preference for on campus projects
* We start the project, they maintain it.
* Require a budget outline
* $30,000+ needs feasibility study
* No
	+ Paying uw faculty
	+ Food
	+ Merch ?
	+ Travel
* Preferably not research projects
	+ Need to share with the public
	+ No bubbles

Project Adoption

* Meet once a quarter
* Touch base
* Provide support
* 2 projects
* Will assign at later date

**Motion:** Adjournment - APPROVED