

Campus Sustainability Fund Committee Meeting Minutes

Friday, December 5, 2014 – 4:00 to 5:00 PM – Gerberding 26

Attendees
CSF Committee: An Huynh, Kayla Schick, Colin Butler, Erin Sofinowski, Carolyn Hartman, Natalie Gray, Connor Birkeland, Graham Golbuff
Guests: Jim Angelosante, Sean Kennedy, Jan Whittington, Frederica “Freddie” Helmeire, Claudia Frere, Aubrey Batchelor, Lyndsey Cameron

Agenda		
Time	Item	Presenter
4:00-4:01 PM 1 min	Approve 11/21/14 Minutes Approve 12/5/14 Agenda	Kayla
4:01-4:06 PM 5 min	Intro to the CSF Practicum	Frederica
4:06-4:59 PM 53 min	Discuss and Vote on LOIs	Committee
4:59-5:00 PM 1 min	Reminders, Wrap up, and Adjourn	Kayla

Meeting Summary: On December 5th, 2014, the UW Campus Sustainability Fund wrapped up conversation regarding its first round of project Letters of Intent (LOIs). As a result of this meeting, eleven large-project LOIs were approved to move on to final proposal, and one small project, “Pollinator Habitats at UW Farm”, was funded. In addition, the CSF was introduced to the new Practicum instructor, Frederica Helmeire, and received a reminder to prepare to input availability for a meeting time, Winter 2015.

– COMMENCE MEETING –

Motion: Approve November 21st, 2014 Minutes (Colin) – APPROVED

Motion: Approve November 5th, 2014 Agenda (Colin) – APPROVED

Introductions – All

Debrief – Kayla

- By the end of today, be prepared to:
 - Vote on project Letters of Intent.
 - Give thorough feedback to projects.

Discuss LOIS – Committee

- Friday Harbor Labs – \$35,000
 - Discussion/Comments/Questions
 - Clarifying Statements
 - They are eligible for funding! UW-Seattle students use this facility, and are therefore an extension of the Seattle campus.
 - This is a faculty and staff-proposed project.
 - Distribution of compost will happen around the Friday Harbor campus.
 - Colin: EWB involvement will get more students up there!
 - Jim: Check with Friday Harbor regulation.
 - Connor: They have matching funds, but why aren't there more available?
 - Aubrey: Why did they choose that composter over others?
 - Conclusion: Approve, given:
 - Answers regarding matching funds and composter choice.
 - Clarification of Friday Harbor regulations.
- HuskyCard at U-District Farmers Market – \$4,300
 - Discussion/Comments/Questions
 - Erin: Does the farmer's market get a cut?
 - Connor: Sustainable agriculture! Yes!
 - Colin: More outreach about local food!
 - Carolyn: What part of huskycard? Dining account?
 - Needs to better delineate where their funding should go.
 - Chris: Get a letter of support from HFS and the Farmers Market!
 - Conclusion: Request:
 - Letters of approval from Housing and Food Services and U-District Farmer's Market
 - Understanding of sequence ("Get HFS approval, then funding.")
 - Definition of budget.
 - Clarifying questions, as stated above.

- More Hall: Rainwater Hand Washing Station – \$16,000
 - Discussion/Comments/Questions
 - King county code issue. Check with Environmental health and safety.
 - Need a letter from EH&S.
 - Calculation error in budget!
 - Bacteria as sanitation issue?
 - Needs acknowledgement from *department* for maintenance, not the college.
 - Incorporating signage?
 - How did you come up with “20k gallons of water”?
 - Capturing savings from water reduction use? Tracking?
 - Conclusion: Request:
 - Letter of Approval from Environmental Health and Safety (EH&S)
 - Definition of budget.
 - Clarifying questions, as stated above.

- Signage and Benches for Kincaid Ravine – \$3,385
 - Discussion/Comments/Questions
 - Capitalizes on a project we’ve already funded!
 - Capitalizes on getting as many students involved as possible!
 - Talk to police about the implementation of benches: touch base about homeless population, and risks.
 - Talk future placement of signage with UW communication.
 - Clarification: signage right on the path?
 - More info on sign content. Are there any calls to action involved?
 - Continuity with maintenance services.
 - Conclusion: Approve, given:
 - Discussion with the Police Department about potential risks.
 - Answers to clarifying questions, as stated above.

- Pollinator Habitats at UW Farm – \$1,000
 - Discussion/Comments/Questions
 - Purchasing plants in early January? Will they get funding in time?
 - It’s a small project! We can vote for funding today!
 - Include the biology, sustainability behind what you’re doing!
 - Welcoming! Sources native plants! Awesome!
 - Outreach component? Flush it out.
 - Signage?
 - Beekeeping classes, club involvement?
 - Conclusion: Approve, given:
 - Answers to clarifying questions and prompts, as stated above.

- Kincaid Ravine Bioswale Assessment – \$4,925
 - Discussion/Comments/Questions
 - Who’s doing the consulting? Is their choice most efficient?
 - If we’re investing in a project feasibility study now, what will we be investing in later?
 - Other sources of funding? Green Seed fund?
 - Partner with RainWise?
 - Gain information from past studies: Green Kidney Project, Sustainable Stormwater. Get clarity on how previous projects went, what problems they encountered, who to talk to.
 - Will there be any potential danger in their alteration of campus grounds?
 - Are they associated with other Kincaid projects?
 - Conclusion: Approve, given:
 - Answers to clarifying questions and prompts, as stated above.
 - Connection with:
 - Past Studies (Green Kidney, Sustainable Stormwater)
 - Matthew Schwartz
 - Kristine Kenney
 - Stephanie Young
 - UW Housing and Food Services (HFS)

- Sustainability at Manastash Ridge Observatory – \$40,000
 - Discussion/Comments/Questions
 - How many students actually get to go there?
 - Solar powered telescopes: another project on their own?
 - What is the \$5,000 “Project Management” budget for?
 - Address appropriateness of using SAF funds.
 - What would the magnitude of impact be?
 - What is the rainwater and solar availability? Would it be worth implementing?
 - Colin: Have they explored wind as an alternative to solar?
 - Connor: Probably not a cheaper option, at this point.
 - Flesh out the “education, student involvement, awareness” component.
 - Kayla: Do they have an estimate of how many hours the station is in operation over the course of the year?
 - Kayla: Discuss the savings that they would get!
 - Connor: Would it be possible to disconnect from the grid, entirely?
 - See more effort outside of ESS department:
 - Exploration field trips?
 - Sustainability field trips?

Review and Conclusion of LOI Discussion

- All have potential to become final projects! Great!
- Are there any we are wary about?
 - UW Transit Screen
 - Re-Think Engagement Event

Motion: Move ALL LOI PROPOSALS to the Final Proposal Stage (Connor) – APPROVED

Motion: Approve Funding for “Pollinator Habitats at UW Farm” Small Project – APPROVED

Reminders – Kayla

- Be prepared to input your availability for next quarter’s meeting time!
- A big thanks to those that gave feedback for Chair and Vice Chair expectations.

Motion: Adjourn Meeting (Colin) – APPROVED