

## Campus Sustainability Fund Committee Meeting Agenda

February 27, 2015 – 4:00 to 5:00 PM – *Gerberding 142*

Attendees
<b>CSF Committee:</b> Graham Golbuff, An Huynh, Kayla Schick, Colin Butler, Carolyn Hartman, Natalie Gray, Connor Birkeland
<b>Absent:</b> Erin Sofinowski
<b>Guests:</b> Claudia Frere, Sean Schmidt, Student Guests

Agenda		
Time	Item	Presenter
1 min 4:00-4:01 PM	Approve 2/20/15 Minutes Approve 2/27/15 Agenda	Kayla
10 min 4:01-4:11 PM	Evaluate the Project Scoring Rubric	Committee
7 min 4:11-4:18 PM	Updates on CSF Hiring Process	Graham
10 min 4:18-4:28 PM	Update on CSF Wayfinding Project	An
15 min 4:28-4:43 PM	Updates on Adopted Projects	Committee
15 min 4:43-4:58 PM	Updates from Subcommittees	Subcommittees
1 min 4:58-4:59 PM	Select Mtg. Time for Spring	Graham
1 min 4:59-5:00 PM	Reminders, Wrap up, and Adjourn	Kayla

**Meeting Summary:** After finishing the first round of project funding in the previous week, the UW Campus Sustainability Fund spent its meeting on February 27<sup>th</sup> to update and discuss ongoing business. The CSF determined a Spring meeting time, selecting *Mondays at 4:30*.

– COMMENCE MEETING –

**Motion:** Approve February 20<sup>th</sup>, 2015 Minutes (Kayla) – APPROVED

**Motion:** Approve February 27<sup>th</sup>, 2015 Agenda (Kayla) – APPROVED

*Evaluate the Project Scoring Rubric – Committee*

- Potential Edits:
  - o Include “maybe”, “partial”, and “contingent upon” funding in decision column.
  - o Include averages in results.
  - o Google form fill-in option?
- Committee: We’re interested in using it again!

*Update on CSF Hiring Process – Graham*

- Creative and Development Interns Hired! Congratulations!
  - o Development: Cindy Zhang, Jackson School of International Studies
  - o Creative: Hannah Tania, Architecture
- CSF Coordinator Position for Hire!
  - o To be completed mid-May.
- CSF Outreach Position for Hire!
  - o To be completed late August, early September

*Update on Wayfinding Project – An*

- Met with Christine Kenney from Capital Projects to discuss potential CSF wayfinding structures.
- Kenney’s Concerns:
  - o Annual Update and Maintenance
  - o Unbalanced Student Representation
- Potential Next Steps:
  - o Follow up with Christine about one place, iconic “center of the universe” CSF wayfinder.
  - o Follow up with Capital Projects about enhanced online mapping tool.
    - CPO is interested! Opportunity to discuss!
  - o Talk to Ruth Johnston about “strategic integration” of CSF places.
  - o Actively look for a student to engage on our behalf.

*Updates on Adopted Projects – Committee*

- *Popcorn-style discussion regarding project news.*

*Reports from Subcommittees – Subcommittee Representatives*

- *Budget Subcommittee*
  - o Worked on SAF Ask – submitted two weeks ago!
  - o Presentation to SAF Committee will be on March 13<sup>th</sup>, 2015.
  - o Potential bylaw edits: Require projects to budget for contingency?

- *Financial Growth Subcommittee*
  - Three Areas for Potential Funding:
    - Grants
    - Project-Level Mechanisms
    - Traditional forms of fundraising
  - Meeting next Wednesday to discuss \$5,000
  - Getting funds back into the budget
  
- *Strategy and Visioning Subcommittee*
  - Vision Statement and Mission Statement
  - Goals and evaluation metrics
  - Goal: 5-year plan
  - March 4<sup>th</sup>: Meet with Roel Hammerschlag to find how students can help the Climate Action Plan!

*Spring Meeting Time*

- From 4-choice Doodle Poll: Mondays at 4:30 PM
- Committee: That was easy!

*Reminders and Wrap-Up – Kayla*

- Tiffany wrote an excellent story about Brainstorming session!
- Practicum class will be presenting projects this upcoming month!
- Read LOIs to prepare for next week's meeting!

**Motion:** Adjourn meeting (Colin) – APPROVED

– ADJOURN MEETING –