

Comments on Committee's Feedback

1. *The Committee suggests discussing the possibility of a loan program that allows for cost savings (at least in part) to be returned to CSF.*

UW Mailing Services does not foresee the possibility of a loan program. Mailing Services will use any potential savings from the bike program to improve internal infrastructure, such as a package tracking system, security fencing, hand trucks and equipment maintenance. Depending on the amount of money received in the grant, our project will assess how many bicycles and cargo boxes can be purchased. We will spend the funding in the most efficient manner as possible, and any unused funds will be returned to CSF.

2. *Long-term (after the initial 3-year maintenance period) responsibility should be outlined and agreed upon by appropriate sources.*

Following the initial 3-year maintenance period, the finance department for UW Mailing Services has agreed to take on financial responsibility for maintenance on the bicycles. UW Mailing Services will create and maintain partnerships with ASUW Bike Shop and G&O Family Cyclery to perform routine maintenance on bicycles when needed. UW Mailing Services will cover the costs associated with bicycle maintenance following the end of the 3-year service agreements. These expenses will include purchasing new batteries, replacing the e-assist computer, and servicing the hydraulic lines on the cargo bikes. These costs amount to approximately \$24,000, but will not require funds from CSF.

3. *The Committee sees this as an opportunity to increase exposure of the CSF through branding/marketing incorporated with the bikes. Including how this can be done in the final proposal would be well-received.*

Our project aims to educate the UW community about the use of alternative forms of energy and transportation. This outreach will be accomplished by displaying “fun facts” and metrics on the sides of the cargo bikes, UW vehicles, and at all CSF/UW Sustainability events. CSF will be included in all media exposure promoting the program.