



Acceptance of Administrative Responsibility Form (AARF)

Project Title:	Resilience Tunnel
Organizational (ORG) Code:	2520004000
Grant Total:	\$5,000 <i>A request has been sent to amend this document, which we will forward</i>
Primary Contact:	Jan Whittington (Faculty), Rachel Ward (Admin)
Budget # (CSF-inputted):	

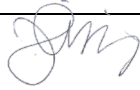

By signing this form, I certify that I am the administrator (or equivalent) for my campus unit, in charge of expense, human resources, and other financial transactions and I agree to the following:

- To be responsible for any hiring actions and/or purchases associated with this project.
- To financially track this project in a "16-" (ASUW) budget created by the CSF under the host departments the Financial Organization Code (OrgCode), and complete monthly BAR reconciliation.

Furthermore, I acknowledge the following:

- **Overages:** Any and all overages are the responsibility of the project / host department.
- **Leftover Funds:** Any unspent balance is to be returned to the CSF to go toward other projects. Exceptions can be made at the discretion of the CSF.
- **Scope Changes:** The CSF should be informed in advance of any changes in scope exceeding 10% of the total budget.

Notes (if applicable): This project is managed through the Urban Infrastructure Lab and UW Solar (#68-0416)

Project Lead Name/Signature: Jan Whittington 		Date: 2/3/2022
Administrator Name/Signature: Rachel Ward 		Date: 2/4/2022
Title: Assistant Dean, Finance & Administration	Department/Organization: College of Built Environments	
Phone: 206-616-2440	Email: wardrm@uw.edu	

Please save this completed form as "Project Contact Name_Project Name" and email it to csfcoord@uw.edu. The email originating directly from the approving body will be considered a signature.