

Acceptance of Administrative Responsibility Form (AARF)

Project Title: Native Green Roof Sculpture (feasibility study)

Organizational (ORG) Code: 2540118000

Grant Total: \$5,720

Primary Contact: Violetta Walker

Budget # (CSF-inputted): _____

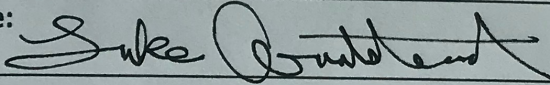
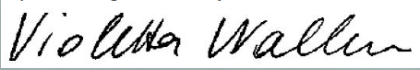
By signing this form, I certify that I am the administrator (or equivalent) for my campus unit, in charge of expense, human resources, and other financial transactions and I agree to the following:

- To be responsible for any hiring actions and/or purchases associated with this project.
- To financially track this project in a "16-" (ASUW) budget created by the CSF under the host departments the Financial Organization Code (OrgCode), and complete monthly BAR reconciliation.

Furthermore, I acknowledge the following:

- **Overages:** Any and all overages are the responsibility of the project / host department.
- **Leftover Funds:** Any unspent balance is to be returned to the CSF to go toward other projects. Exceptions can be made at the discretion of the CSF.
- **Scope Changes:** The CSF should be informed in advance of any changes in scope exceeding 10% of the total budget.

Notes (if applicable):

Project Lead Name/Signature: Luke Armitstead 		Date: 05/01/19
Administrator Name/Signature: Violetta Walker 		Date: 05/02/2019
Title: Administrator	Department/Organization: School of Art + Art History + Design	
Phone: 206-685-2552	Email: vwalker@uw.edu	

Please save this completed form as "Project Contact Name_Project Name" and email it to csfcoord@uw.edu. The email originating directly from the approving body will be considered a signature.