

Campus Sustainability Fund
Committee Meeting Agenda & Minutes

Tuesday, April 4, 2023
6:00-7:30 pm PDT LOCATION: **ZOOM**

Join Zoom Meeting (2022-2023)
<https://washington.zoom.us/j/5100844374>
[washington.zoom.us...](https://washington.zoom.us/j/5100844374)

Agenda		
Time	Item	Facilitator
6:00-6:20	Check in + icebreaker	Neha
6:20-6:40	Housekeeping <ul style="list-style-type: none"> - Seed Grant Applications are LIVE, open until April 30 → spread the word - Decision on Bricolage Literary Journal - 4/6: Two Decarbonization Meetings, with Dave 12p-1p & students only 2:30-3:30p - 4/7: Husky Sustainability Award Nominations due THIS Friday - 4/8: First Nations powwow THIS Saturday (10a-4p at Alaska Air Arena, HecEd) - 4/14: Earth Day @ the ECC NEXT Friday (11a-1:30p) → <i>seeking volunteers</i> - 4/15: The Women's Center "Mother Earth and Indigenous Lands" NEXT Saturday (11:30a-2:30p) 	Tatiana, Neha
6:40-7:00	Mini grant review: <ul style="list-style-type: none"> - Canoe Family at UW – IT PASSES! - Engineers Without Borders Project Mobility – IT PASSES! 	Neha, Gulsima
7:00-7:25	Discussion: Potential bylaw change <ul style="list-style-type: none"> - Shifting some funding to internal project/program ideas - Q Center Menstruation Station as pilot 	Kyle, Tatiana
7:25-7:30	Wrap up <ul style="list-style-type: none"> - Before next meeting <ul style="list-style-type: none"> - Reflect on your goals for the year (miro board) - Anything else you want to work on/achieve (professional development, personal, with the committee, etc.) 	Neha

Project Criteria Overview

[More detail on website](#)

<u>Criteria 1: Sustainable Impact</u>	<u>Criteria 2: Leadership & Student Involvement</u>	<u>Criteria 3: Education, Outreach, & Behavior Change</u>	<u>Criteria 4: Feasibility & Accountability</u>	<u>Criteria 5: Budget</u>
Projects must improve the sustainability of UW's campus and/or operations. Encompasses social sustainability, environmental sustainability, biodiversity, environmental justice and equity.	Projects must demonstrate some substantial degree of student leadership or student involvement throughout the application and implementation process to be considered for funding. Projects initiated by students will be prioritized.	Projects must include educational and outreach components that help cultivate an aware and engaged campus community.	Applicants must demonstrate appropriate knowledge, timelines, skills, and guidance complete projects successfully. CSF encourages mentor or department support and line item in the budget for project management.	Project must demonstrate a well-researched and feasible budget that accomplishes tasks and appropriately compensates the involved team members along with a timeline to implement the budget

<https://csf.uw.edu/how-apply/funding-guidelines>

Non Allowable Uses:

- *Funding cannot be used for time and labor expended by UW faculty working unless it is outside the scope of regular faculty duties.*
- *Funding cannot be used for the purchase of gift cards or other forms of compensation to research subjects. While we encourage compensating research subjects for their time, this must come from another funding source.*
- *In general, funds cannot be used for food, drinks, or salable merchandise as part of project budgets. Some exceptions may be granted.*
- *Line-item requests for travel funding are not encouraged, but will be considered on a case by case basis.*
- *Funds shall not be used for research projects unless such projects include an actionable component.*

CSF Bylaws + Protocols

[Committee Bylaws](#)

[Robert's Rules of Order](#)

[Liberating Structures](#)

[CSF Committee Google Drive](#)

[2022-2023 Committee Documents](#)

How to evaluate projects

[CSF Project Criteria](#)

[Reference Sheets](#)

[Evaluation Rubric Example \(go to Rubric Template tab\)](#)

Current projects + timeline

[Workday Orientation](#) - <https://tinyurl.com/csf-workday>

[2022-2023 Proposal Deadlines & Timeline](#)

[CSF Resource Guide](#)

Attendees: Neha, Sohara, Tava, Kyle, Esha, Nat, Gulsima, Lauren & Tatiana

General updates::

- Resilience Seed Grant [Applications](#) are live and open until April 30. Grants of up to 5000 USD will be offered. Committee is urged to spread the word.
- Decision on Bricolage Literary Journal: Passed by 1 vote.
- There will be two Decarbonization Meetings on **6th April**, one with Dave 12pm-1pm & a students only meeting from 2:30-3:30pm. The capital budgets of the university will be reviewed and we will be discussing CSF's goals for the spring.
- [Husky Sustainability Award](#) nominations are due THIS Friday, **7th April**. This is a low barrier award. Project leads as well as CSF members can be nominated.
- CSF funded [First Nations powwow](#) is happening THIS Saturday, **8th April** from 10am - 4pm at Alaska Air Arena, HecEd. There will be free food!
- The UW sustainability office is hosting two Earth Days. The first is @ the ECC NEXT Friday, **14th April** from 11am - 1:30pm → *seeking volunteers*. Everyone is welcome.
- [The Women's Center "Mother Earth and Indigenous Lands"](#) is happening NEXT Saturday, 15th April from 11:30am - 2:30pm. It's free and there will be good food!

Mini grant review:

- [Canoe Family](#) at UW: On the budget, CSF's fundamental recommendations will be that the T-shirts will not be single-use disposable items and that there will be extended use. Moreover, they should be purchased sustainably. Voting result → Passed unanimously.
- [Engineers Without Borders Project Mobility](#): CSF will communicate that the university will take responsibility for maintenance and creating a more permanent funding stream. Voting outcome → Passed unanimously.
- Note for committee: Funding applications could be modified to enable inclusion of more contextual information on the organizations.

Discussion: Potential bylaw change:

- The CSF could reframe its funding activities/priorities - framing activities under a project lens and supporting existing/ongoing projects. It could also shift some funding to internal project/program ideas. So CSF could come up with some internal criteria for supporting decision making around ideas that are aligned with the CSF's projects/programs.

Action items (before next meeting):

- Reflect on your goals for the year ([miro board](#))
- Think about and share anything else you want to work on/achieve (professional development, personal, with the committee, etc.) over the coming months.