

Campus Sustainability Fund
Committee Meeting Agenda & Minutes

Tuesday, April 18, 2023
6-7:30 pm PDT LOCATION: **ZOOM**

Join Zoom Meeting (2022-2023)
<https://washington.zoom.us/j/5100844374>
[washington.zoom.us...](https://washington.zoom.us/j/5100844374)

Agenda		
Time	Item	Facilitator
6:00-6:10	Check in + Housekeeping <ul style="list-style-type: none"> - Seed Grant Applications are LIVE, open until April 30 → spread the word - Tzu Chi Veggie Fest: 4/29 (5-7 pm) at Mary Gates Hall 	Neha
6:10-6:20	Mini Grant Review: KERATON Budget Amendment Review for Resilience Tunnel	Neha
6:20	Goal Review & Check in Guiding questions: <ol style="list-style-type: none"> 1. How do you feel about the CSF Committee so far this year? How do you feel about your participation in the Committee so far? 2. What's working? What isn't? 3. Have you reached or made progress on your goals? How can we support you? (miro board) <ul style="list-style-type: none"> - Trying to have in-person meetings/gatherings - Having a social - Time constraints on engaging - Having more opportunities to hear from project teams, engage with them live and ask them questions - Hearing updates after events we fund happen - Plan to attend events we fund (or other sustainability events) together - More of an outreach aspect of what we do 	Neha

	<ul style="list-style-type: none"> - Go to RSO meetings and explain who we are and what we do, present funding opportunities so people are more aware of it - Skill-building for careers (such as GHG accounting) → can CSF use funding for internal activities as well such as trainings/central fund to support personal/professional development goals? - Bigger role in helping brainstorm/plan for CSF collective 	
Adjourn	when discussion is over 😊	Neha

Project Criteria Overview

[More detail on website](#)

Criteria 1: Sustainable Impact	Criteria 2: Leadership & Student Involvement	Criteria 3: Education, Outreach, & Behavior Change	Criteria 4: Feasibility & Accountability	Criteria 5: Budget
Projects must improve the sustainability of UW's campus and/or operations. Encompasses social sustainability, environmental sustainability, biodiversity, environmental justice and equity.	Projects must demonstrate some substantial degree of student leadership or student involvement throughout the application and implementation process to be considered for funding. Projects initiated by students will be prioritized.	Projects must include educational and outreach components that help cultivate an aware and engaged campus community.	Applicants must demonstrate appropriate knowledge, timelines, skills, and guidance complete projects successfully. CSF encourages mentor or department support and line item in the budget for project management.	Project must demonstrate a well-researched and feasible budget that accomplishes tasks and appropriately compensates the involved team members along with a timeline to implement the budget

<https://csf.uw.edu/how-apply/funding-guidelines>

Non Allowable Uses:

- *Funding cannot be used for time and labor expended by UW faculty working unless it is outside the scope of regular faculty duties.*
- *Funding cannot be used for the purchase of gift cards or other forms of compensation to research subjects. While we encourage compensating research subjects for their time, this must come from another funding source.*

- *In general, funds cannot be used for food, drinks, or salable merchandise as part of project budgets. Some exceptions may be granted.*
- *Line-item requests for travel funding are not encouraged, but will be considered on a case by case basis.*
- *Funds shall not be used for research projects unless such projects include an actionable component.*

CSF Bylaws + Protocols

[Committee Bylaws](#)

[Robert's Rules of Order](#)

[Liberating Structures](#)

[CSF Committee Google Drive](#)

[2022-2023 Committee Documents](#)

How to evaluate projects

[CSF Project Criteria](#)

[Reference Sheets](#)

[Evaluation Rubric Example \(go to Rubric Template tab\)](#)

Current projects + timeline

[Workday Orientation](#) - <https://tinyurl.com/csf-workday>

[2022-2023 Proposal Deadlines & Timeline](#)

[CSF Resource Guide](#)

Attendees: Neha, Sohara, Lauren, Esha, Nat, Emmy, Tava

General updates:

- Resilience Seed Grant [Applications](#) are still open (closing April 30). Grants of up to 5000 USD will be offered. Committee is urged to spread the word.
- Veggie fest is next Saturday from 5pm to 7pm
- Deliberation on Keraton - overall strong proposal but budget needs to be amended.
- UDub solar resiliency tunnel - The committee voted unanimously in favor of passing it.
- Review of personal and collective goals - committee members were asked what experiences would make CSF engagement more enriching.
 - In person socials for committee members (e.g. lunch in quad under cherry blossom!)
 - Mini grant recipients can deliver live presentations before and after events
 - CSF team could go visit some of the projects we are funding
 - The team can attend RSO meetings to present opportunities/events associated with CSF so that the greater UW community is more aware of CSF
 - Knowing more about what committee students are doing outside of the committee
 - Invest in committee members skill building (e.g. greenhouse gas accounting course) that would contribute to professional development

A participant has enabled Closed Captioning **Who can see this transcript?** X View

Lauren Cortez French

Sohara Mehroze Shachi

Neha Chinwalla

Emmy Sung

Emmy Sung

Esha Gollapalli (...)

Esha Gollapalli (she/her)

Tava Kairaiuak

Tava Kairaiuak

Nat Chiu

Nat Chiu

Unmute Stop Video

Participants Chat Share Screen Record Show Captions Reactions Apps

Leave

