

Campus Sustainability Fund
Committee Meeting Agenda & Minutes

Friday, January 19 | 12:00-1:30pm PDT, Location: [Zoom](#)

****Lauren and Sofia cannot attend from 12-12:30p; Emmy cannot attend 1-1:30p**

Join Virtual Meeting (2024-2025): <https://washington.zoom.us/j/5100844374>

Agenda		
Time	Item	Facilitator
12-12:15	House keeping items <ul style="list-style-type: none"> ● Assign scribe for today (since Neha is leading) ● Opportunity to ask any questions regarding grant app review 	Tatiana
12:15-1:25	Deliberation for Grant Applications <i>*Note: TOSA is re-submitting as a mini-grant. <u>Do not score their large grant submission</u></i> <ul style="list-style-type: none"> ● Review committee scores and deliberate remaining grants (rubric) ● Voting form found here <p>LARGE</p> <ol style="list-style-type: none"> 1. Feasibility Study to Develop a Societal Embedding Framework 2. KERATON 2024 3. SER UW native plant nursery 4. Spring POWWOW 2024 (tava to recuse) 5. Investigating stormwater runoff for tire derived anti degradants from athletic fields. <p>MINI</p> <ol style="list-style-type: none"> 1. TEDxofUW 2. SER UW Campus Native Plant Infusion 	Boe / Neha / Tatiana
1:25-1:28	Assign Subcommittee Roles <ul style="list-style-type: none"> ● Assigned Primary or Secondary Role 	Tatiana
1:28-1:30	Final thoughts & adjourn <ul style="list-style-type: none"> ● Reminder to add names to the Ex-officio member list 	Neha

Project Criteria Overview

[More detail on website](#)

<u>Criteria 1:</u> <u>Sustainable Impact</u>	<u>Criteria 2:</u> <u>Leadership & Student Involvement</u>	<u>Criteria 3:</u> <u>Education, Outreach, & Behavior Change</u>	<u>Criteria 4:</u> <u>Feasibility & Accountability</u>	<u>Criteria 5:</u> <u>Budget</u>
Projects must improve the sustainability of UW's campus and/or operations. Encompasses social sustainability, environmental sustainability, biodiversity, environmental justice and equity.	Projects must demonstrate some substantial degree of student leadership or student involvement throughout the application and implementation process to be considered for funding. Projects initiated by students will be prioritized.	Projects must include educational and outreach components that help cultivate an aware and engaged campus community.	Applicants must demonstrate appropriate knowledge, timelines, skills, and guidance complete projects successfully. CSF encourages mentor or department support and line item in the budget for project management.	Project must demonstrate a well-researched and feasible budget that accomplishes tasks and appropriately compensates the involved team members along with a timeline to implement the budget

<https://csf.uw.edu/how-apply/funding-guidelines>

Non Allowable Uses:

- *Funding cannot be used for time and labor expended by UW faculty working unless it is outside the scope of regular faculty duties.*
- *Funding cannot be used for the purchase of gift cards or other forms of compensation to research subjects. While we encourage compensating research subjects for their time, this must come from another funding source.*
- *In general, funds cannot be used for food, drinks, or salable merchandise as part of project budgets. Some exceptions may be granted.*
- *Line-item requests for travel funding are not encouraged, but will be considered on a case by case basis.*
- *Funds shall not be used for research projects unless such projects include an actionable component.*

CSF Bylaws + Protocols

[Committee Bylaws](#)

[Robert's Rules of Order](#)

[Liberating Structures](#)

[CSF Committee Google Drive](#)

[2023-2024 Committee Documents](#)

[Orientation Folder](#)

How to evaluate projects

[CSF Project Criteria](#)

[Reference Sheets](#)

[Evaluation Rubric Example \(go to Rubric Template tab\)](#)

Current projects + timeline

[Workday Orientation](#) - **<https://tinyurl.com/csf-workday>**

[2023-2024 Proposal Deadlines & Timeline](#)

[CSF Resource Guide](#)

Minutes

Attendees: Mazzi Nowicki, Neha Chinwalla, Tatiana Meimi Brown, Emmy Sung, Julia Indivero, Boe Zhou, Tava Kairaiuak

Housekeeping: Today we are deciding whether or not to get full proposals from groups who applied for large grants, not actually giving out any money. For mini grants, we will be deciding funding. Julia asked: “What would make a grant not be voted?” Boe answers, explaining that a project has been denied funding in the past due to a change of plans and lack of feasibility. Considering who would benefit from a project should also be important. Also keep in mind that we are trying to use the money to benefit UW students specifically.

Project Deliberation

LARGE

Project Name	Amount	Vote	Feedback for Project Team (Concerns, etc)
Feasibility Study to Develop a Societal Embedding Framework	\$15,000	Yes (1:38pm)- 6 yesses No -	Wondering how feasible it is to change curriculum for an entire college. Suggestion to be in partnership with Dean to ensure the success of the project. We can request the writer of the LOI to contact Dean and receive an MOU (memorandum of understanding). Clarify budget for summer lead – hours, wage? Need to identify more champions within the engineering school
KERATON 2024	\$50,350	Yes (1:38pm) - 6 yesses No -	**followed-up with project lead: ask is only \$10,000 Curious if working with Solar Chapter at the event would require any funding from us, or what their involvement is with this group at the event. Clarity on environmental sustainability involvement in general would be appreciated. Ask if our logo can continue being featured as a sponsor on their webpage.

<p>SER UW native plant nursery</p>	<p>\$66,250</p>	<p>Yes (1:38pm)- 6 yesses No -</p>	<p>Concern about the amount of funding, could consider changing the amount of undergraduate project funding.</p> <p>Another concern towards funding the AmeriCorps faculty member. Does not feel appropriate to fund this external hire with our money. Ask about hiring a graduate student instead for a supportive faculty role.</p> <p>Request clarification on “maintenance cost” within the budget, and how our funding will supplement their current budget and other funding sources.</p>
<p>Spring POWWOW 2024</p>	<p>\$14,000</p>	<p>Yes - 5 yesses No -</p>	<p>No concerns.</p>
<p>Investigating stormwater runoff for tire derived anti degradants from athletic fields.</p>	<p>\$20,000</p>	<p>Yes (1:38pm)- 6 yesses No -</p>	<p>Concerns about the educational and outreach criteria. Has since been improved from previous LOI.</p> <p>Ask to have a more solid stakeholder outreach plan.</p> <p>Beyond the research project, how will findings be taken into account and be actionable in change?</p> <p>GPSS (science and policy committee) collab? Working on 6PPD chemical and legislature. Ensure higher impact and complementary efforts.</p> <p>Lack of research on alternatives to 6PPD chemical terf, would be good to see initiative from UW in future.</p> <ol style="list-style-type: none"> 1. Ensure athletic and other communication, make sure feedback is actionable

MINI

Project Name	Amount	Vote	Feedback for Project Team (Concerns, etc)
TEDxofUW	\$5,000	Yes (1:38pm) - No - 6 nos	<p>Unclear about how sustainably impactful the speakers are, where they are sourced and how widespread opinions and backgrounds are of these speakers. Speakers are not identified currently.</p> <p>Potentially funding the “retreat” does not seem appropriate.</p> <p>\$16 per ticket to attend the event. Does not seem very accessible to all students.</p>
SER UW Campus Native Plant Infusion	\$5,000	Yes (1:38pm) - 6 yesses No -	<p>Wanting to know a sense of the physical scale of restoration/ planting.</p> <p>Would like to learn more about the education/ historical signage portion.</p>