**Campus Sustainability Fund**

Committee Meeting Agenda

Tuesday, February 21, 2023

6:30-7:30 pm PDT LOCATION: **ZOOM**

**Join Zoom Meeting (2022-2023)**

<https://washington.zoom.us/j/5100844374>

[washington.zoom.us…](https://washington.zoom.us/j/5100844374)

| Agenda |  |  |
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| Time | Item | Facilitator |
| 6:30-6:40 | Housekeeping* Presentation workshop tomorrow at 6 pm
* SAF Presentation
* [Women’s Center – first event is this Saturday](https://www.eventbrite.com/e/the-legacy-of-crystal-labeija-tickets-488295764777?aff=odcleoeventsincollection)
 | Neha, Kyle |
| 6:40-7:00 | Discussion on full 52nd Spring POWWOW proposal* [LOI](https://docs.google.com/document/d/1efTudNwDBd-AWVbmSD94kGvhYNKu0nagOKSPWsr_vMo/edit?usp=sharing)
* [Full Proposal](https://urldefense.com/v3/__https%3A//drive.google.com/file/d/1C1fcTgMG0rsLZIdxTDl-6_0p8AhCsGIZ/view?usp=sharing__;!!K-Hz7m0Vt54!gKuzBN5CTnccohmABTFHaTFxAHIYXu5bAe9SHTs_3kYMoLb6PumPLAXM3fyc0Z39CKSKxYR9SYvAHK0$)
* [Acceptance of Administrative Responsibility Form (AARF)](https://urldefense.com/v3/__https%3A//drive.google.com/file/d/1PkanMgbZF7e8ENhovtxxPff7gg05bkny/view?usp=sharing__;!!K-Hz7m0Vt54!gKuzBN5CTnccohmABTFHaTFxAHIYXu5bAe9SHTs_3kYMoLb6PumPLAXM3fyc0Z39CKSKxYR9hzhpTCk$)
* [Project Approval and Support Forms (PASFs)](https://urldefense.com/v3/__https%3A//drive.google.com/drive/folders/1sq2BBPKebJKpU6iSv7mE-ANb5nqWOS4C?usp=sharing__;!!K-Hz7m0Vt54!gKuzBN5CTnccohmABTFHaTFxAHIYXu5bAe9SHTs_3kYMoLb6PumPLAXM3fyc0Z39CKSKxYR94RmKRVo$)
* [Supporting Documents](https://urldefense.com/v3/__https%3A//drive.google.com/drive/folders/1QSiCjEa8J1Bk7v7btlN6u8RaSKD9EBqW?usp=sharing__;!!K-Hz7m0Vt54!gKuzBN5CTnccohmABTFHaTFxAHIYXu5bAe9SHTs_3kYMoLb6PumPLAXM3fyc0Z39CKSKxYR9tAMFZj0$)

[Rubric](https://docs.google.com/spreadsheets/d/1-a-tXnXmXEQirzUu7emOstme3gGhh0Z2WOdtc3_qjck/edit#gid=681486945) | Neha |
| 7:00-7:20 | Presentation from POWWOW team | Presenters |
| 7:20-7:30 | Final deliberations & vote[Link to vote](https://docs.google.com/forms/d/e/1FAIpQLSfWGhp4l6_m6PctewQceWjgbHjgKBJRrVoQzoE9HlUTBOM60w/viewform) | Neha |
| 7:30 | Adjourn*Next time:** Check-in with committee members
 | Neha |

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[*https://csf.uw.edu/how-apply/funding-guidelines*](https://csf.uw.edu/how-apply/funding-guidelines)

***Non Allowable Uses:***

* *Funding cannot be used for time and labor expended by UW faculty working unless it is outside the scope of regular faculty duties.*
* *Funding cannot be used for the purchase of gift cards or other forms of compensation to research subjects. While we encourage compensating research subjects for their time, this must come from another funding source.*
* *In general, funds cannot be used for food, drinks, or salable merchandise as part of project budgets. Some exceptions may be granted.*
* *Line-item requests for travel funding are not encouraged, but will be considered on a case by case basis.*
* *Funds shall not be used for research projects unless such projects include an actionable component.*

*Some things for us to discuss:*

* *The program and position outcomes → feedback, thoughts, ideas*
* *Balance of adequate staffing*
* *Professional development opportunities*

*CSF Bylaws + Protocols*

[**Committee Bylaws**](https://csf.uw.edu/bylaws)

[**Robert’s Rules of Order**](https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf)

[**Liberating Structures**](http://www.liberatingstructures.com/principles/)

[**CSF Committee Google Drive**](https://drive.google.com/drive/folders/0B-bgPnLUawYjbkpmN05xcHBwLUE?resourcekey=0-dyTk2Yzp8mD2qg-GRvJRZA)

[**2022-2023 Committee Documents**](https://drive.google.com/drive/folders/1g49zMKIruvD13wpsezhany7Su_NiWSol)

*How to evaluate projects*

[CSF Project Criteria](https://csf.uw.edu/apply/requirements-preferences)

[Reference Sheets](https://docs.google.com/document/d/1YtU0KxNrhJMyVHYQ7_Upj-XWFgBjinOmwSUSjlGflUg/edit?usp=sharing)

[Evaluation Rubric Example (go to Rubric Template tab)](https://docs.google.com/spreadsheets/d/18NXdoigKVZfTbS7NV1VZwWIfc9Yrd6c8AgF6BHQWGXs/edit#gid=681486945)

*Current projects + timeline*

[Workday Orientation](https://tinyurl.com/csf-workday) - **https://tinyurl.com/csf-workday**

[2022-2023 Proposal Deadlines & Timeline](https://csf.uw.edu/how-apply/deadlines)

[CSF Resource Guide](https://docs.google.com/document/d/1ai5_M9qwYmstrX-WLibbMQGY1TfpR0MA3ab94ZeUacA/edit)

CSF Committee Attendees: Neha, Esha, Lauren, Emmy, Sohara, Tava, Nat

CSF Staff Attendees: Tatiana, Kyle, Gulsima, Kort

UWS Attendees: Christoph