

Campus Sustainability Fund Committee Meeting Agenda

November 23, 2015 - 4:30 to 5:30 PM - Gerberding B36

Attendees
CSF Committee: Carolyn, Brian, Sierramatice, Colin, Lauren, Maika
Absent: Keanu
Guests: Lyndsey, Molly, Jan (5:15), Stephanie Young (5:15), Chris Toman

Agenda		
Time	Item	Presenter
2 min	Approve 11/16/15 Minutes and 11/23/15 Agenda	Committee
5 min	Review Robert's Rules of Order	Carolyn
10 min	Project advising/approval considerations (e.g. Yesler Swamp)	Lindsey/Molly
10 min	Discuss committee Code of Conduct and Retreat expectations	Committee
10 min	Bylaw highlights	Colin
5 min	Vote to open Pollinator Garden project budget	Committee
10 min	Green Wall budget review (and vote?)	Molly
5 min	Set subcommittee meeting times (Budget)	Committee
3 min	Reminders, Wrap up, and Adjourn	Colin

- COMMENCE MEETING -

Motion: Approve 11/16/15 Minutes - APPROVED

Motion: Approve 11/23/15 Agenda - APPROVED

Review of Robert's Rules - Carolyn

- Presentation
 - o Motions - anytime something is approved (minutes, agenda, decisions regarding money)
 - o Seconds - needed with every motion
 - o Voting - majority vote (yes, no, abstain)
 - o Abstaining - conflict of interest, not a maybe
 - o Tabling - move to another time (next week, indefinitely)
- Questions
 - o

Project advising/approval considerations - Molly/Lyndsey

- Facilities structure has changed
 - Capital projects, architect
- Landscape projects on campus
 - Talk to Lyndsey or Christine Kenny
- Architectural projects that affect the aesthetic of the project
- Housing
 - JR Fulton
- Facilities
 - Yesler Swamp example
 - Expensive to go through campus resources
 - Union issues - better to go through facilities
 - One trade is smoother than many trades
- What is the most efficient way to get projects through/go forward?
 - Problems with Yesler swamp bird blind
 - permitting
 - all design has to be done through roster
 - students cannot participate in construction - risk management
 - volunteers can participate in construction
 - Can students volunteer to help with construction?
 - Tom Pitsford would be helpful - part of UW and licenced engineer - oversees everything on campus
 - Cuts out student involvement and doubles cost if construction is gone through UW
- Can students get a discount?
 - Hasn't been negotiated yet
 - Strategic planning subcommittee?
 - Someone has to pay for the hours of work
- Go to facilities early on for proposals
- Historical building considerations
 - Jan

Discuss code of conduct and expectations from retreat - Committee

- Codes of conduct adopted in the past
- Expectations and goals document exists - Link?

Motion: Approve code of conduct - APPROVED

- What is the Carlson Center?
 - Service learning
 - CSF positions
- Underrepresented student outreach
 - class-standing
 - majors
 - leave it broad

Bylaw highlights - Colin

- Have to have a majority to vote (at least 4 people)
- Committee is required to approve ex-officios
- Self nominates interim summer committee
- Committee member can be voted off the committee if 3+ meeting and/or 2 retreats are missed
- Paid/unpaid interns have to be approved
- Funding has to be approved
- Allocation of funds has to be approved
- Can deem project progress unsatisfactory
- Can retract funds
- Proposes SAF ask
- Outside entity has to have an ex-officio and approval by committee
- Donations and grants allocated by committee
- Bylaw revisions % vote required
- Cannot fund faculty labor
- Cannot fund food/drinks/merchandise
- Travel funding is not encouraged, but is looked at on a case-by-case basis
- Cannot fund research
- Feasibility - looking for projects that are ready to go

Pollinator garden budget discussion - Committee

- Previously approved project
- Reapplication because she is ready to spend money
- Would like to see a visual plan - more detailed plan
- Are they using sustainable materials?
- Is there a longterm plan for purchasing seeds?
 - Maintenance?

Motion: Table to next week - APPROVED

Greenwall budget review - Molly

- Equipment stolen
 - Asked for emergency funds
- Reassessing cost
- Asking for ongoing maintenance
 - 8-16 hours/year
- Jan was against funding ongoing project maintenance
 - bypassing application process
 - how does this look for CSF?
 - future projects
- Strategy subcommittee
- Next steps: meet with facilities
- Longterm issue
- Can we refer them to the small project process?

- Where are the boundaries?
- Every project requires maintenance
 - Should we fund it?
- Stolen equipment
 - not part of original project
 - unforeseen
 - Should they go through the proposal process again?

Re:Green Wall

- Molly to report back to Committee after meeting with Jim Angelosante and Howard Nakase
- Committee will discuss next steps

Subcommittee Meeting scheduling - Colin

- will forward when2meet to the Budget and Strategy Subcommittees

Wrap up-

- Brian- Will be late to the Dec 7 meeting

Motion: Adjourn meeting - APPROVED

- ADJOURN MEETING -