

# Campus Sustainability Fund

## Committee Meeting Agenda

June 2, 2014 - 4:30pm - Husky Union Building 238

Agenda		
Time	Item	Presenter
4:30pm	Approve 5/27/2014 Minutes	Elizabeth
4:31pm	Approve 6/2/2014 Agenda	Elizabeth
4:32pm	Discuss and Vote on UW Apiary	Committee
4:50pm	Discuss Leftover CSF Funds	Committee
5:10pm	Discuss and Vote on Budget Subcommittee Findings	Elizabeth, Kayla, & Alissa
5:28pm	Wrap Up, Review Retreat Agenda, Adjourn	Elizabeth

Present: Elizabeth, Teos, Alissa, Erin, Natalie, Chris  
Graham, An, Sean, Claudia

- 1) Approve 5/27/2014 Minutes—APPROVED
- 2) Approve 6/2/2014 Agenda—APPROVED
- 3) Discuss and Vote on UW Apiary
  - a) Recap: Voted to extend deadline for turning in approval forms, letters of support from UW entities. And...we still don't have them.
  - b) They say they don't want to waste people's time, and so don't ask for such things. But they don't have ANYTHING. If a group REALLY wants something, they will go over-board to show their support.
  - c) Before some members were very supportive of this. But considering other groups got letters...either they don't know what to do, or don't want to. Not very credible.
  - d) Seems like a strong project to have, but if no UW association is supportive of it...which is sort of what our hearts are set on. Connections don't make it a uniquely campus thing
  - e) If they have support, but can't get letters? Absolute minimum effort. If they can't get that out, then how can they get more done for their project?
  - f) Thought we were clear on that is what the extension is for?
  - g) Motion to Fund: **Denied**
- 4) Discuss Leftover CSF Funds
  - a) We have \$60,041.73 left
  - b) Potential things to do:
    - i) Have ~\$30,000 demand if do a summer call, but probably not \$60,000 worth of projects
      - (1) Possibly reach out to old LOIs/projects that didn't pass and see if they want to re-ask? →Graham/An in the past took a hands-on approach,

- helping projects get whatever stopped them from working out, so would know how to help
- (2) Would also stop the “gap” in between the funding cycles. Two cycles each year isn’t quite enough, smooth
    - (a) Also might be good publicity thing
      - (i) Some spring quarter classes have final projects that could work with CSF funding, and instead of waiting, could just apply right away
      - (ii) There are some summer courses we never talked to!!
      - (iii) Experiment to see if we would get projects?
  - (3) Is there enough people in the skeletal committee to really decide on projects?
    - (a) We only have next week, so if we want to do it, we must be intentional about it
    - (b) Need at least current quorum to make anything happen
    - (c) Every year will be different, so having so much power (deciding projects) might be a problem. Maybe one year not everyone can be around
    - (d) If establish this committee as support, the future might be able to jump off of that to create a summer-funding cycle.
      - (i) Need to first see if this skeletal committee is worth it/works
    - (e) Do the by-laws say something about an ad-hoc committee?
      - (i) Nothing “ad” or “hoc” comes up when searching the bylaws, but Graham is pretty sure it says appointments are for the academic year
    - (f) Haven’t really seen a need for such a committee in the past, but anticipate something in the future.
      - (i) There aren’t tons of decisions in the summer, but Graham has felt weird making some decisions. Some semblance of the committee would be nice, to have a power-play in place if necessary.
        - 1. IE Group of people making a “recommendation” to the staff
      - (ii) Gets complicated when we put in talking about funding
    - (g) Some members envision this committee more as “if-needed” committee, more “flexible,” unless we have things to target. Because meeting with nothing to talk about would be unnecessary.
      - (i) Others think a meeting at a certain time, specific times could be beneficial, even for little things
    - (h) Elizabeth wonders about the balance of power, but at the same time to not tie the hands behind their back
      - (i) Example: Ex-ficios and Graham thinking of what would be the best case scenario, mostly in the first two months before committee members are set in stone
- (4) Decision to construct Bylaw Language: A skeletal committee to as knowledgeable people to talk to when making discussions**
- (a) Will vote on who is in the committee at the retreat as well**

- ii) Move money to Large Projects, and make that a full 30% to large projects
- iii) Have scholarship, for people who are sustainably minded
  - (1) Would also change SAF parameters for why they funded us
  - (2) Some members feel uncomfortable doing this, since money is given to us by students, and then we would only fund one?...
- iv) Move more money to the small projects fund
- 5) Discuss and Vote on Budget Subcommittee Findings
  - a) In file of shared drive "CSF FY12 Budget Reconciliation v3"
    - i) Everything above row 6 is money we control internally, everything below is what projects are controlling
    - ii) Line 2: pay for staff time, phone/internet, "benefits" (aka overhead rate for different salary types, pay more more for professional people, graduate students are 18%...so pieces each staff member needs. Traditional benefits, if you will), taxes, etc.
    - iii) Line 3: direct expenses
    - iv) During year and summer, known expenses would be \$4,000
      - (1) July expecting influx of money from SAF. Still unknown amount
        - (a) Graham will email them today, 6/2/2014
      - (2) Past years of coordinators have done a monthly stipend of pay. Or converted position to hourly, but still be given about the same amount
      - (3) If take quarter of our budget SAF has given in the past, we will still have \$78,000+ left
    - v) For retreat: Graham and An will prepare a statement/agenda for, if we pay their salary, what it would go for and how many hours they anticipate per week
- 6) Wrap Up, Review Retreat Agenda—**Tuesday, June 10th**
  - a) Room is **Gerberding 142**, the room *WITH WINDOWS!!!!*
  - b) 3-5:30 pm**
  - c) Heading out and hanging out for a little bit after our meeting?
  - d) Elizabeth will send out list of what we will talk about, in descending importance
- 7) Adjourn
  - ~5:32 PM~
  - See ya'll next week! Snacks may be there??? ☺