

## Campus Sustainability Fund Committee Meeting Minutes

March 30, 2015 – 4:30 to 5:30 PM – *Gerberding 26*

Attendees
<b>CSF Committee:</b> Graham Golbuff, An Huynh, Kayla Schick, Colin Butler, Carolyn Hartman, Natalie Gray, Chris Clark
<b>Absent:</b> Connor Birkeland, Erin Sofinowski
<b>Guests:</b> Jan Whittington

Agenda		
Time	Item	Presenter
2 min 4:30-4:32 PM	Approve 3/13/15 Minutes Approve 3/30/15 Agenda	Committee
5 min 4:32-4:37 PM	1. Discuss and Vote on Moving Aquaculture Project to Full Proposal	Committee
10 min 4:37-4:47 PM	2. Updates and Discussion for “Lights On...”	Graham
20 min 4:47-5:07 PM	3. Discuss Strategy for Bylaw Review	Committee
10 min 5:07-5:17 PM	4. Updates on CSF Coordinator Hiring Process	Graham
5 min 5:17-5:23 PM	5. Plan CSF Social Time	Kayla
2 min 5:23-5:25 PM	Reminders, Wrap up, and Adjourn <ul style="list-style-type: none"> <li>• Schedule Subcommittees Post-Meeting</li> </ul>	Kayla

**Meeting Summary:** While CSF projects continued the process of writing final project proposals, the Campus Sustainability Fund completed a series of small tasks in their March 30<sup>th</sup> meeting. These tasks involved changing project circumstances (items 1 and 2), preparation for bylaw review (item 3), a hiring process update (item 4), and brainstorming options for committee social time (item 5).

– COMMENCE MEETING –

**Motion:** Approve January 23<sup>rd</sup>, 2015 Minutes (Kayla) – TABLED FOR EDITS

**Motion:** Approve January 30<sup>th</sup>, 2015 Agenda (Kayla) – APPROVED

*Update Discussion: Aquaculture – Committee*

- Previous project looking to resubmit. Missed LOI deadline. Sent a letter describing circumstances of tardiness. Asks for opportunity to turn in full proposal.
- *Popcorn-style discussion amongst committee members regarding potential outcomes of decision.*

**Motion:** Move Aquaculture Project to full proposal stage – APPROVED

*Update Discussion: Lights On! – Graham*

- Changing scope of the lighting retrofit project (initially awarded \$7500).
- New building retrofits rendered scope of project moot – conflicted with emergency lighting installations.
- New student adopted project, but hasn't made any progress: still needs to email Graham with scope change.

**Motion:** Request “Lights On!” scope change document by April 17<sup>th</sup>, and terminate project if not received; follow-up with Question & Answer session on the 20<sup>th</sup> – APPROVED.

*Strategy for Bylaw Review – Committee*

- Anything to add?
  - Highlight “partnerships” language.
  - Jan: CSF mission takes a lot of discussion time– be careful.
  - What can and cannot be funded?
  - Define conflict of interest for committee members.
- Put bylaws into Google doc, add suggestions and comments. Change language specifically, if possible.

*Updates on CSF Coordinator Hiring Process*

- Received 25 or 30 applications for the position!
- Solid resume review. Interview process is next!
- Hire will be made around Earth Day!

*Plan CSF Social Time*

- Vote for outside: Manastash ridge is having a project kick off and is inviting us to the observatory! Memorial day weekend!
- Kayaking? Tacos?

*Reminders and Wrap-Up – Kayla*

- Schedule subcommittee meetings post-meeting.
- Read bylaws and put in edits before we reconvene.

**Motion:** Adjourn Meeting (Colin)– APPROVED

– ADJOURN MEETING –