



UNIVERSITY OF WASHINGTON

## Project Approval Form (PAF)

**Project Title:** Electric Bicycles Delivery Program

**Primary Contact:** Douglas Stevens

By signing this form, I confirm that the project lead(s) has/have discussed this project with me, and that I  
(please check all that apply)

- approve the stated project to be conducted on the University of Washington-Seattle campus  
(this approval can only be given by campus units or by individuals on behalf of campus units)  
**(REQUIRED).**
- agree to be a part of the project team.
- will provide support to the project by being a partnering organization, department or individual.
- am the administrator for my campus unit and agree to for the financial and human resources  
Transactions associated with this project.
- agree to take over the operational costs of this project following completion.

**Other notes (if applicable):**

**Name/Signature:**

Frank Davis

A handwritten signature in blue ink that reads 'Frank Davis'.

**Date:**

01/24/17

**Title:**

Director

**Department/Organization:**

Creative Communications – Mailing Services

**Phone:**

685-3698

**Email:**

frankd@uw.edu

**Additional Notes:**

Please save this completed form as "Project Contact Name\_Project Name" and email it to [csfcoord@uw.edu](mailto:csfcoord@uw.edu).  
The email originating directly from the approving body will be considered a signature. Paper copies may be sent through campus mail to Attn: CSF Coordinator, Box 351248 or dropped off to the CSF Office at Gerberding Hall, Room B-40 and must include an original signature of the approving body.



## Acceptance of Administrative Responsibility Form (AARF)

**Project Title:** Electric Bicycles delivery Program  
**Budget Number:** 01-3060  
**Grant Total:** \$77,798  
**Primary Contact:** Douglas Stevens

By signing this form, I certify that I am the administrator (or equivalent) for my campus unit, in charge of expense, human resources, and other financial transactions; I agree to be responsible for any hiring actions and/or purchases associated with this project. I agree to financially track this project in a "16-" (ASUW) budget within the Financial Organization Code (OrgCode) structure of my unit (2080302102), and complete monthly BAR reconciliation. *unit OrgCode number*

**Notes (if applicable):**

<b>Name/Signature:</b> Frank Davis		<b>Date:</b> 1/24/17
<b>Title:</b> Director		
<b>Department/Organization:</b> Creative Communications – Mailing Services		
<b>Phone:</b> 685-3698	<b>Email:</b> frankd@uw.edu	

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